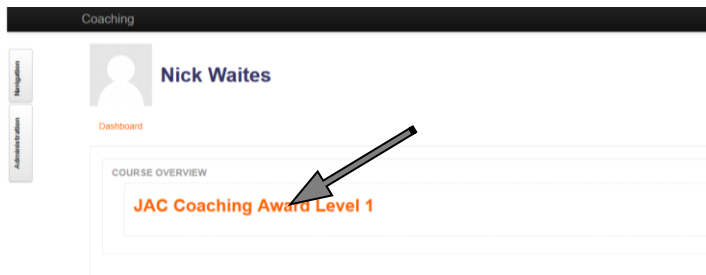


Monitoring and assessing students

After a student has been enrolled on a course, his/her progress can be easily monitored by coach tutors. This guide illustrates how to:

- View a log of student activity
- Locate, view and grade uploaded assignments
- Check quiz scores

1. First, Navigate to the JAC Coaching Award Level 1 course:



Click the Administration tab:

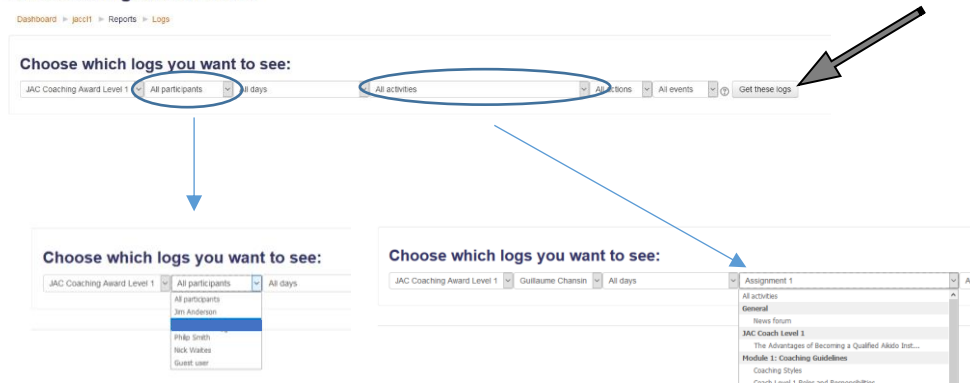


2. Click 'Logs'



3. You can now select a student from the *Participants* drop-down list and either *All activities* or a specific activity from the *Activities* drop-down list. Here, a student's Assignment 1 log has been selected. Quiz activity and Quiz submissions can also be selected, as well as any activity relating to the study material. Click the *Get these logs* button to display the log.

JAC Coaching Award Level 1



4. The log is displayed:

JAC Coaching Award Level 1

Dashboard » jacc11 » Reports » Logs

JAC Coaching Award Level 1 | All participants | All days | Assignment 1 | All activities

Time	Event context	Component	Event name	Description
15 Jan, 17:27	Assignment: Assignment 1	Assignment	The status of the submission has been viewed.	The user with id '10' has viewed module id '14'.
14 Jan, 22:59	Assignment: Assignment 1	Assignment	The status of the submission has been viewed.	The user with id '10' has viewed module id '14'.
14 Jan, 22:59	Assignment: Assignment 1	Assignment	A submission has been submitted.	The user with id '10' has submitted module id '14'.
14 Jan, 22:59	Assignment: Assignment 1	File submissions	Submission created.	The user with id '10' created a new submission for course module id '14'.
14 Jan, 22:59	Assignment: Assignment 1	File submissions	A file has been uploaded.	The user with id '10' has uploaded a file with course module id '14'.
14 Jan, 22:58	Assignment: Assignment 1	Assignment	Submission form viewed.	The user with id '10' viewed the submission form for module id '14'.
14 Jan, 22:58	Assignment: Assignment 1	Assignment	The status of the submission has been viewed.	The user with id '10' has viewed module id '14'.

5. Select any of the Assignment links:

JAC Coaching Award Level 1

Dashboard > jact1 > Reports > Logs

Time	User full name	Affected user	Event context	Component	Event name	Description
15 Jan, 17:27			Assignment: Assignment 1	Assignment	The status of the submission has been viewed.	The user with id '10' has viewed module id '14'.
14 Jan, 22:59			Assignment: Assignment 1	Assignment	The status of the submission has been viewed.	The user with id '10' has viewed module id '14'.
14 Jan, 22:59			Assignment: Assignment 1	Assignment	A submission has been submitted.	The user with id '10' has submit module id '14'.
14 Jan, 22:59			Assignment: Assignment 1	File submissions	Submission created.	The user with id '10' has created a course module id '14'.
14 Jan, 22:59			Assignment: Assignment 1	File submissions	A file has been uploaded.	The user with id '10' has upload with course module id '14'.
14 Jan, 22:58			Assignment: Assignment 1	Assignment	Submission form viewed.	The user with id '10' viewed the
14 Jan,			Assignment:	Assignment	The status of the submission has	The user with id '10' has viewed

6. To view and/or grade the assignment submission, select *Grade*:

Assignment 1

Write a Lesson Plan for week 2 of the scheme of work provided in this module.

Grading summary

Participants	1
Submitted	1
Needs grading	0



7. You can view and complete the grading form. Select *Save changes* to save the *Grade* and *Feedback comments*:

Course: JAC Coaching Award Level 1
Assignment 1

Lesson plan- Lesson 2

Length of class: **75 minutes**
 Class type: **Beginners**
 Approximate size of class: **10 students**
 Prior knowledge required: **Etiquette**

Topic	Approx. duration (mins)	Instructor/Student activity	Learning points
warm-up routine.	15	Instructor demonstrates range of loosening and stretching exercises. Students copy.	Importance of observing carefully and copying
Ukemi preparation	10	ukemi exercise for ikkyo (in pairs) Demonstration with partner. Students practice.	Moving whole body, do not expose back, stay aware of partner
Ikkyo	20	Demonstrate kosa dori	Taking partner's

Submission

Submitted for grading

Graded

Student can edit this submission

CL1 assignment 1.pdf

Comments (0)

Grade

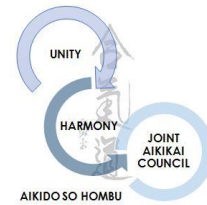
Grade out of 100:

Current grade in gradebook: A

Feedback comments

Clear lesson plan allowing adequate time for each activity. Neither too much nor too little included.

Notify students **Save changes**



8. To see a summary of the assignment assessment select *View all submissions*:

Assignment 1

Write a Lesson Plan for week 2 of the scheme of work provided in this module.

Grading summary

Participants	1
Submitted	1
Needs grading	0

[View all submissions](#) [Grade](#)

9. The summary will be displayed:

Assignment 1

Grading action: Choose...

Select	User picture	First name / Surname	Email address	Status	Grade	Edit	Last modified (submission)	File submissions	Submission comments	Last modified (grade)	Feedback comments	Annotate PDF	Final grade
<input type="checkbox"/>				Submitted for grading	A	Grade Edit	Monday, 14 January 2019, 10:59 PM	CL1 assignment 1.pdf	Comments (0)	Thursday, 17 January 2019, 1:58 PM	Clear lesson plan allowing adequate time for each activity. Neither too much nor too little included.		A

10. To view a quiz log, see step 3. Select the quiz you require from the *Activities* drop-down list. Module 2 Quiz is shown in the example below. Then select *Quiz attempt reviewed* or *Quiz attempt submitted* to see the quiz score:

Module 2 Quiz

- Module 2 Quiz
- Module 1: Coaching Guidelines
- Module 2: The Aikido Session
- Module 3: Technical Instruction

JAC Coaching Award Level 1

Dashboard > jacc1 > Reports > Logs

Time	User full name	Affected user	Event context	Component	Event name	Description
8 Jan, 23:29			Quiz: Module 2 Quiz	Quiz	Course module viewed	The user with id '10' viewed
8 Jan, 23:29			Quiz: Module 2 Quiz	Quiz	Quiz attempt reviewed	The user with id '10' has the
8 Jan, 23:29			Quiz: Module 2 Quiz	Quiz	Quiz attempt submitted	The user with id '10' has su
8 Jan, 23:29			Quiz: Module 2 Quiz	Quiz	Quiz attempt summary viewed	The user with id '10' has vi
8 Jan, 23:26			Quiz: Module 2 Quiz	Quiz	Quiz attempt viewed	The user with id '10' has vi
8 Jan, 23:26			Quiz: Module 2 Quiz	Quiz	Quiz attempt started	The user with id '10' has st
8 Jan, 23:26			Quiz: Module 2 Quiz	Quiz	Course module viewed	The user with id '10' viewe

JAC Coaching Award Level 1

Dashboard > jacc1 > Module 2: The Aikido Session > Module 2 Quiz

Started on	Tuesday, 8 January 2019, 11:26 PM
State	Finished
Completed on	Tuesday, 8 January 2019, 11:29 PM
Time taken	2 m
Marks	8.00/8.00
Grade	10.00 out of 10.00 (100%)