**Attendees:**

**BAF**

Sue Yates, David Yates, Peter Gillard, Nick Belshaw, Brian Court, Tony Doherty,

**KAA**

Terry Ezra, Alan Fleet,

**DAN**

John Emmerson, Paul Emmerson

**UKA**

Gordon Jones, Guy Needler

**BB**

Ian Grubb

Affiliate attendees

Ray Gardiner, Tony Clement

**Apologies**

Philip Smith, Stella Stephens, Jeremy Garmison, Nick Waite, C Mooney

1. **Approval of Minutes of Last Meeting**

The minutes of the meeting held in Birmingham 15th February 2015 were approved by those present. Proposed Peter Gillard, Seconded Ian Grubb.

1. **Chairmans Report**

Mr Jones welcomed the attendees and Ray Gardiner who represented the affiliate membership.

Mr Jones also thanked the JAC membership for supporting the UKA 30th anniversary with the Dojo Cho and noted that 12% of the JAC membership attended suggesting that we need a more JAC focusses event.

1. **General Secretary’s Report**

Little to Report as after the flourish of work prior to formal functionality of the JAC we are now in a “normalising” position.

However, Hombu is still using JAC as a template for others to follow and we do have an increase in membership primarily due to our Affiliate members.

Also, we would like to formally welcome…..

Seishinkan, Caerphilly, Seibukan, Trowbridge and Traditional Aikido

**Membership report for JAC**

The JAC currently has 1687 members in 127 dojos with 251 instructors and 393 juniors. A large number are due to our Affiliate members.

1. **Treasurers Report (JAC – year ending 29th February 2016)**

David Yates presented a full financial report and explanation for the supporting detail. The report was approved by David Yates as Treasurer, Gordon Jones as Chairman and Guy Needler as General Secretary.

The financial statement and notes can be made available to JAC members upon request to David Yates.

1. **Insurance**

The JAC insurance Schedule for 2016/2017 will be on the JAC and Perkins-Slade websites.

1. **Discussion on IAF**

The suggestion that the JAC investigate joins the IAF after the 2016 congress was withdrawn due to there being negligible benefit in being a member and the $700 membership fee.

However, although there is only one Aikikai organisation representing each country there will be a vote on the acceptance of more than one member per country.

1. **Update on the Sport England Application**

As with the 2015 AGM the operational implications of attaining Sport England membership was broadcast and it was agreed that the process would continue to explore to options for a full application in the background.

1. **AOB**

**Coaching**

Notes from P Smith were discussed with reference to changes to the Sport England coaching requirements. In light of this the following changes are to be made which must be in place together with a new syllabus by June 2017.

**Old Coach Level** **New Coach Level**

Assistant Level 1

Instructor (old L1) Level 2

Level 2 Level 3

Level 3 Level 4

Dave Yates and Phil Smith to clarify Continuous Professional Development (CPD) requirements for coaches and re-qualification requirements if coached were previously CL1 with the BAB.

**Next JAC course**

The Next JAC course was discussed and agreed to be on 2nd July 2016 in Chester. Each member organisation is requested to propose an instructor to represent them. Tony Doherty to organise.

Additional; JAC courses to be organised 1 year in advance.

**JAC website**

Various discussions were held on the ability to increase membership and the visibility of JAC member organisation seminars via the website. A bespoke calendar accessible by the member organisations webmasters was discussed as well as our position on Google searches.

Paul Emmerson and Guy Needler were tasked with introducing the JAC webmaster with the DAN Webmaster to see how an improved website may be actioned.

It was also suggested that the JAC webmaster would be a committee post and funded.

Other mean of marketing were also discussed such as T shirts, pens, mugs etc.

**JAC 10 year celebration**

The JAC is 10 years old in 2019 and it was suggested that we celebrate by inviting Doshu. Costs for the UKA 30th and Doshu 2010 seminars were shared with the attendees. It was suggested that we investigate the possibility now and ensure that seminar fees are high enough to cover costs.

**Thanks**

A vote of thanks was put forward by John Emmerson for all the work that Sue, Dave and Guy have put into making the JAC progress forward.

**Meeting closed 16:13**

**Minutes compiled by GSN**